

APPENDIX 4

NOTICE OF INTENDED PROCUREMENT

Each notice of intended procurement shall include:

- (a) the name and address of the procuring entity and other information necessary to contact the procuring entity and obtain all relevant documents relating to the procurement, and their cost and terms of payment, if any;
- (b) a description of the procurement, including the nature and quantity of the goods or services to be procured or, where the quantity is not known, the estimated quantity;
- (c) the time-frame for delivery of goods or services or the duration of the contract;
- (d) the procurement method that will be used and whether it will involve negotiation or electronic auction;
- (e) where applicable, the address and any final date for the submission of requests for participation in the procurement;
- (f) the address and final date for the submission of tenders;

- (g) the language or languages in which tenders or requests for participation may be submitted, if other than an official language of the Party of the procuring entity;
- (h) a list and a brief description of any conditions for participation of suppliers, including any requirements for specific documents or certifications to be provided by suppliers in connection therewith, unless such requirements are included in tender documentation that is made available to all interested suppliers at the same time as the notice of intended procurement; and
- (i) where, pursuant to Article 179 of this Agreement, a procuring entity intends to select a limited number of qualified suppliers to be invited to tender, the criteria that will be used to select them and, where applicable, any limitation on the number of suppliers that will be permitted to tender.